



Our Future Starts
With *you!*

POSITION: Caseworker

DEPARTMENT: Social Services

SALARY: \$53,900—\$59,562

WORK LOCATION: 162 Washington Ave, Albany, NY 12210

HOURS: 8:30am—4:30pm M—F ****Remote Work Not Available****

BENEFITS:

- ▶ Paid Time-Off
- ▶ Tuition Reimbursement
- ▶ NYS Retirement
- ▶ Health, Dental, Vision and Hearing
- ▶ Employee Assistance Program

RESPONSIBILITIES:

The work involves responsibility for providing social work services to individuals, families and/or caregivers. An incumbent investigates reports of suspected abuse and maltreatment, and/or assists clients with economic, emotional, social and environmental difficulties by making the necessary service referrals to address the social problems identified throughout the course of a case. The Caseworker, in consultation with a higher-level staff member, assesses risk and safety factors impacting individuals and formulates and carries out a plan to assist in meeting the need of the individual. The work is performed under the general supervision of a higher-level caseworker, or Case Supervisor B with extensive mandated training provided through the State and the agency. This position requires in-person interviews/assessments with clients.

MINIMUM QUALIFICATIONS: EITHER:

- A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of regents to grant degrees with at least a Bachelor's Degree (copy of transcript is required indicating completion of degree); OR,
- B) Licensed as a Registered Professional Nurse (copy of license is required) with one (1) year of professional nursing experience.

SPECIAL REQUIREMENT: At time of appointment and throughout employment:

Possession of a valid NYS Driver's License at the time of appointment and throughout employment.

POINT OF CONTACT FOR INQUIRIES:

Elizabeth Lyons, DSS Personnel Administrator

Elizabeth.lyons@albanycountyny.gov

With this application please upload: a Resume, Transcript, Licenses, and Three References.

