



Our Future Starts
With *you!*

POSITION: Graduate Fellow (Per-Diem, 1 Year Limit)

DEPARTMENT: Human Resources

SALARY: \$21.00-\$22.00/Hour

HOURS: 17.5 Per Week With Flexible Scheduling

ALBANY COUNTY LOCAL GOVERNMENT GRADUATE FELLOWSHIP PROGRAM:

Albany County, the largest municipal government in the Capital District, is seeking a Graduate Fellow for the Department of Human Resources for the 2025-2026 cohort of the Albany County Local Government Graduate Fellowship Program. This is an opportunity to get your foot in the door with local government, and a potential path to employment at Albany County.

The program will run from approximately September 2025 to May 2026. The Albany County Graduate Fellowship will be part-time during the academic semesters with the option of full-time employment during school breaks. Fellows will work on high level and high impact projects while also participating in professional development opportunities to gain a well-rounded, immersive experience in local government. This program is designed for students pursuing a Master's Degree in *Public Administration, Political Science, Business Administration, Business Analytics* or a related field. Fellows must be currently enrolled graduate students to qualify.

The Department of Human Resources serves Albany County's employees through providing quality service, while maintaining confidentiality, integrity, respecting individuals, promoting teamwork and focusing on innovation and continuous improvement of service delivery. Human Resources has three divisions: Employee Relations, Personnel Services, and Affirmative Action. The Fellow placed in the Department of Human Resources will take on projects such as analyzing and enhancing the County's Training and Development framework or the County's pay structure for non-union employees.

REQUIRED QUALIFICATIONS:

Must be a currently enrolled graduate student at an accredited college or university.

Please submit a resume and transcript with this application.

POINT OF CONTACT FOR INQUIRIES:

Timothy Lansing
Timothy.lansing@albanycountyny.gov
518-447-4806

