



Our Future Starts  
With *you!*

**POSITION:** Assistant Public Defender—Family Court Supervisor

**DEPARTMENT:** Office of the Albany County Public Defender

**SALARY:** \$111,577

**LOCATION & HOURS:** 112 State Street, Albany, NY 12207, 8:30AM-4:00PM, M-F

**BENEFITS:**

- ▶ Paid Time-Off
- ▶ Tuition Reimbursement
- ▶ NYS Retirement
- ▶ Health, Dental, Vision and Hearing
- ▶ Employee Assistance Program

**DESCRIPTION:**

The Albany County Public Defender is seeking a NYS barred attorney to serve as its Family Court Supervisor. The ideal candidate must have experience in supervising attorneys, be committed to indigent defense, and be proficient in New York State Family Court practice, specifically, providing legal representation for parents and caretakers who are accused of neglect or abuse under Article 10 of the Family Court Act.

The Assistant Public Defender—Family Court Supervisor will:

- Supervise and support all Assistant Public Defenders, professional and support staff assigned to Albany County Family Court.
- Appear in Family Court and Integrated Domestic Violence Court to represent Public Defender clients, and to mentor and supervise staff.
- Collaborate with other Public Defender Supervisory staff to plan and manage Office policies, goals, and procedures.
- Assign case files to staff on an equitable basis and assure family court office matters are handled.
- Delegate court assignments and other duties to staff, monitor and manage staff workloads, ensure appropriate court coverage, and review requests for time off.

**MINIMUM QUALIFICATIONS:**

Attorney with a New York State bar admission (or ability to waive into New York State from another jurisdiction), five (5) years of experience in the practice of family court law, and supervisory experience.

**Please upload a resume and cover letter with this application.**

**POINT OF CONTACT FOR INQUIRIES:**

publicdefender@albanycountyny.gov

