



Our Future Starts  
With *you!*

**POSITION:** Resident Care Coordinator HELPS)

**DEPARTMENT:** Shaker Place Rehabilitation & Nursing Center

**SALARY:** \$83,718

**WORK LOCATION:** 100 Heritage Lane, Albany, NY 12211

**BENEFITS:**

- ▶ Paid Time-Off
- ▶ Tuition Reimbursement
- ▶ NYS Retirement
- ▶ Health, Dental, Vision and Hearing
- ▶ Employee Assistance Program

**DESCRIPTION:**

The employee in this position is a Registered Professional Nurse at the Residential Health Care Facility who is responsible for ensuring completion of Minimum Data Set (MDS) assessments and related documents including Care Area Assessments (CAAs) and Comprehensive Care Plans. The work is performed under the general direction of the Executive Director. Does related work as required.

**MINIMUM QUALIFICATIONS: *EITHER:***

- A. Graduation from an accredited college or university with at least a Bachelor's degree in Nursing, and two (2) years of clinical experience in professional nursing activities in a skilled nursing facility; *OR,*
- B. Graduation from an approved three (3) year school of professional nursing and three (3) years of progressively responsible clinical experience in professional nursing activities in a skilled nursing facility; *OR,*
- C. Graduation from an accredited college or university with an Associate's degree in Nursing and four (4) years of progressively responsible clinical experience in professional nursing activities, three (3) years of which shall have been in a skilled nursing facility.

**SPECIAL REQUIREMENT:**

Eligibility for a license issued by the State of New York to practice as a Registered Professional Nurse and possession of the license at the time of appointment and throughout employment.

**Please submit a resume with this application.**

**POINT OF CONTACT FOR INQUIRIES:**

careers@shakerplace.org

**Candidates will not have to take an exam for this title.** This is a Hiring Emergency Limited Placement (HELP) Program-designated title. The HELP Program is a temporary program designed to help local government employers address current staffing issues. Traditionally, the titles filled under the HELP Program required job candidates to compete in a competitive exam to be considered for employment. For the duration of the program, this title will be classified as non-competitive and categorized as a "HELP Program" position. At the close of the program, this position will revert to competitive class status. Employees occupying positions filled through the HELP Program will be granted competitive class status without the need to participate in a competitive exam.

