

**POSITION:** Family Support Worker (Public Health Aide)

**DEPARTMENT:** Children, Youth and Families

**SALARY RANGE:** \$35,647

### **BENEFITS:**

Paid Time-Off

► Tuition Reimbursement

NYS Retirement

Health, Dental, Vision and Hearing

Employee Assistance Program

### **DESCRIPTION:**

Manage a home visiting caseload, with direction and support from program supervisor. Responsible for outreach activities, coordination of services of families, and assistance with specific health care, social, educational and employment activities and referrals. Organize schedule with the supervisor to accommodate needs of families and program requirements. Work assignments are directed by the Senior Public Health Aide. Does related work as required.

#### MINIMUM QUALIFICATIONS:

Possession of a high school diploma or general equivalency diploma.

## **SPECIAL REQUIREMENT:** At time of appointment and throughout employment:

- Valid NYS driver's license.
- Ability to work flexible hours including evening.
- Successful clearance from the State Central Registry in the New York State Office of Children and Family Services (Background investigation is conducted by the appointing authority).

# Please submit a cover letter and copy of your resume with this application.

# POINT OF CONTACT FOR INQUIRIES:

Carole.hackett@albanycountyny.gov

