



Our Future Starts
With *You!*

POSITION: Welfare Fraud Investigator I (HELPS)

DEPARTMENT: Department of Social Services

SALARY RANGE: \$51,053

LOCATION & HOURS: 162 Washington Ave, Albany, NY 12210, M-F 8:30A-4:30P

BENEFITS:

- ▶ Generous PaidTime-Off
- ▶ NYS Retirement System
- ▶ Work-Life Balance
- ▶ Health, Dental, Vision
- ▶ Tuition Reimbursement
- ▶ Public Service Loan Forgiveness

DESCRIPTION:

The position involves research and field investigation of individuals and vendors in cases where there is allegation or suspicion of improper amounts of payments, and attempted or actual welfare fraud. Incumbents are responsible for gathering evidence and documentation, including reviewing individuals' statements to develop legally acceptable cases. The work includes attempting to persuade defaulters to make payment and negotiating or renegotiating agreements according to changing personal and financial situations. The work is performed under general supervision of a higher-level supervisor.

MINIMUM QUALIFICATIONS: *EITHER:*

1. Graduation from an accredited college or university with at least an Associate's Degree in Criminal Justice or a closely related field and one (1) year of interviewing or investigative experience involving public contact; OR,
2. Graduation from high school or possession of a high school equivalency diploma and three (3) years of interviewing or investigative experience involving public contact.

SPECIAL REQUIREMENT:

Possession of an appropriate New York State Motor Vehicle operator's license at time of appointment and throughout employment.

NOTE:

Investigative experience can be interpreted to include experience with a law enforcement agency, credit bureau, retail credit, bank, insurance company, internal revenue, social security, child support investigations, or a private investigation agency.

Please submit a resume and three (3) professional references with your application.

POINT OF CONTACT FOR INQUIRIES:

Elizabeth.lyons@albanycountyny.gov

Candidates will not have to take an exam for this title. This is a HiringEmergency Limited Placement (HELP) Program-designated title. The HELP Program is a temporary program designed to help local government employers address current staffing issues. Traditionally, the titles filled under the HELP Program required job candidates to compete in a competitive exam to be considered for employment. For the duration of the program, this title will be classified as non-competitive and categorized as a "HELP Program" position. At the close of the program, this position will revert to competitive class status. Employees occupying positions filled through the HELP Program will be granted competitive class status without the need to participate in a competitive exam.

