



Our Future Starts  
With *you!*

**POSITION:** Assistant County Attorney

**DEPARTMENT:** Albany County Department of Law

**SALARY RANGE:** \$86,000-\$120,000, Commensurate with Experience

**LOCATION:** 112 State Street, Albany, NY 12207

### **BENEFITS:**

- ▶ Paid Time-Off
- ▶ Tuition Reimbursement
- ▶ NYS Retirement
- ▶ Health, Dental, Vision and Hearing
- ▶ Employee Assistance Program
- ▶ Public Service Loan Forgiveness

### **DESCRIPTION:**

These professional duties involve responsibility for the performing of various legal work in the County Attorney's Office. Work assignments are received from the County Attorney and the work involves responsibility for research, preparation of opinions, and trial of civil cases. The work requires the exercise of independent legal judgment, but matters of policy are taken to a superior for decision. Work is subject to review by the County Attorney. Does related work as required.

### **MINIMUM QUALIFICATIONS:**

Graduation from a law school of recognized standing.

### **SPECIAL REQUIREMENT:**

Possession of a license to practice law in New York State.

**Please submit a resume and cover letter with this application.**

### **POINT OF CONTACT FOR INQUIRIES:**

Ciara Hodges

[Ciara.hodges@albanycountyny.gov](mailto:Ciara.hodges@albanycountyny.gov)