



Our Future Starts  
With *you!*

**POSITION:** Mental Health Assistant (HELPS)

**DEPARTMENT:** Albany County Department of Mental Health

**SALARY:** \$44,555

**WORK LOCATION & HOURS:** 260 South Pearl Street, Albany, NY 12202/35 Hours

**BENEFITS:**

- ▶ Generous Paid Time-Off
- ▶ NYS Retirement System
- ▶ Work-Life Balance
- ▶ Health, Dental, Vision and Hearing
- ▶ Tuition Reimbursement
- ▶ Public Service Loan Forgiveness

**DESCRIPTION:**

This position is responsible for providing services to Criminal Justice Unit clients with spousal, emotional, and related difficulties associated with their mental condition. Specific work assignments depend on the characteristics of the population served by the unit. The work is performed under general supervision where consultation is readily available where the scope of work is highly structured and the worker has a demonstrated level of competence in providing services to the clients.

**MINIMUM QUALIFICATIONS:**

Graduation from an accredited college or university with at least a Bachelor's degree in Human Services, Psychology, Sociology or a closely related field.

**Please submit a resume and copies of certification with this application.**

**POINT OF CONTACT FOR INQUIRIES:**

amna.siddiqui@albanycountyny.gov

**Candidates will not have to take an exam for this title.** This is a Hiring Emergency Limited Placement (HELP) Program-designated title. The HELP Program is a temporary program designed to help local government employers address current staffing issues. Traditionally, the titles filled under the HELP Program required job candidates to compete in a competitive exam to be considered for employment. For the duration of the program, this title will be classified as non-competitive and categorized as a "HELP Program" position. At the close of the program, this position will revert to competitive class status. Employees occupying positions filled through the HELP Program will be granted competitive class status without the need to participate in a competitive exam.

