



Our Future Starts
With *you!*

POSITION: Network & Systems Technician (HELPS)

DEPARTMENT: Albany County Office of the District Attorney

SALARY: \$62,000-\$68,000

WORK LOCATION & HOURS: 6 Lodge Street, Albany, NY 12207, 8:30A-4:30P

BENEFITS:

- ▶ Generous Paid Time-Off
- ▶ Health, Dental, Vision and Hearing
- ▶ NYS Retirement System
- ▶ Tuition Reimbursement
- ▶ Work-Life Balance
- ▶ Public Service Loan Forgiveness

DESCRIPTION:

Incumbent in this class designs, installs and maintains personal computers, local and wide area networks and the associated peripheral equipment. Incumbent has the responsibility for the identification and correction of network and system problems. Incumbent performs duties during normal business hours or during the night and weekends as required. Work is performed under the general supervision of a Senior Network and Systems Technician or other professional. Does related work as required.

MINIMUM QUALIFICATIONS: EITHER:

- A. Graduation from an accredited college or university with at least a Bachelor's Degree in Management Information Systems, Computer Science, Information Resources Management, Information Technology, or a closely related field and one (1) year of paid experience in the installation, configuration, troubleshooting and maintenance of computer systems and networks; OR,
- B. Graduation from an accredited college or university with an Associate's Degree in Management Information Systems, Computer Science, Information Resources Management, Information Technology, or a closely related field and three (3) years of paid experience in the installation, configuration, troubleshooting and maintenance of computer systems and networks; OR,
- C. Graduation from high school or possession of a high school equivalency diploma and five (5) years of paid experience in the installation, configuration, troubleshooting and maintenance of computer systems and networks.

Please submit a copy of your resume with this application.

POINT OF CONTACT FOR INQUIRIES:

Jennifer.aguila@albanycountyny.gov

Candidates will not have to take an exam for this title. This is a Hiring Emergency Limited Placement (HELP) Program-designated title. The HELP Program is a temporary program designed to help local government employers address current staffing issues. Traditionally, the titles filled under the HELP Program required job candidates to compete in a competitive exam to be considered for employment. For the duration of the program, this title will be classified as non-competitive and categorized as a "HELP Program" position. At the close of the program, this position will revert to competitive class status. Employees occupying positions filled through the HELP Program will be granted competitive class status without the need to participate in a competitive exam.

