



Our Future Starts  
With *you!*

**POSITION:** Assistant Director of Employee Safety

**DEPARTMENT:** Albany County Department of General Services

**SALARY RANGE:** \$52,000-\$55,000

**WORK LOCATION:** 420 Western Ave., Albany, NY 12203

**BENEFITS:**

- ▶ Generous Paid Time-Off
- ▶ Health, Dental, Vision and Hearing
- ▶ NYS Retirement System
- ▶ Tuition Reimbursement
- ▶ Work-Life Balance
- ▶ Public Service Loan Forgiveness

**DESCRIPTION:**

The work involves responsibility for ensuring employee safety in County buildings as well as the field. An Assistant Director of Employee Safety assists in the development and implementation of occupational health and safety programs to ensure regulatory compliance. They manage daily safety operations, conduct hazard investigations, may lead training and oversee compliance audits to protect employees and visitors. The work is performed under the general supervision of the department head or designee with considerable leeway allowed. Does related work as required.

**MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of a GED and five (5) years of law enforcement, military or professional security experience with at least two (2) of those years in a management or supervisory role and one (1) year of experience in health, safety and risk management training, coordination or compliance.

**SPECIAL REQUIREMENTS:**

Possession of a valid New York State driver's license at time of appointment and throughout employment.

**POINT OF CONTACT FOR INQUIRIES:**

timothy.lansing@albanycountyny.gov

