



Our Future Starts  
With *you!*

**POSITION:** Public Health Aide II (HELPS)

**DEPARTMENT:** Albany County Department of Health

**SALARY:** \$44,498, In addition to contractual COLA increases, the annual salary of \$44,498 will increase by \$400 on the anniversary date for three years

**WORK LOCATION & HOURS:** 175 Green St., Albany, NY 12202– Full Time/Occasional evenings

### **BENEFITS:**

- ▶ Generous Paid Time-Off
- ▶ Health, Dental, Vision and Hearing
- ▶ NYS Retirement System
- ▶ Tuition Reimbursement
- ▶ Work-Life Balance
- ▶ Public Service Loan Forgiveness

### **DESCRIPTION:**

This employee provides assistance and direction to individuals in need of a wide range of services. The incumbent in this class is responsible for identifying, assessing and coordinating needed services as shown by case management plans for individuals and/or families. The incumbent in this class is also responsible for developing an understanding among local providers of health and social support services and the population regarding the need for accessible and acceptable primary health and social services, encouraging community organizations to needed services and broadening the understanding and knowledge of various health and human services providers regarding the population's perceived barriers to care. Work may be performed during evening or weekend hours. Does related work as required.

### **MINIMUM QUALIFICATIONS: EITHER**

- A. Graduation from an accredited college or university with at least an Associate's degree in Human Services or a closely related field; OR,
- B. Possession of a high school diploma or GED and three (3) years of experience working with individuals and/or families in a community setting.

### **SPECIAL REQUIREMENTS:**

- Possession of a valid New York State driver's license at the time of appointment and throughout employment.
- Ability to work flexible hours, including evenings

**Please submit a copy of your resume with this application.**

### **POINT OF CONTACT FOR INQUIRIES:**

healthjobs@albanycountyny.gov

**Candidates will not have to take an exam for this title.** This is a Hiring Emergency Limited Placement (HELP) Program-designated title. The HELP Program is a temporary program designed to help local government employers address current staffing issues. Traditionally, the titles filled under the HELP Program required job candidates to compete in a competitive exam to be considered for employment. For the duration of the program, this title will be classified as non-competitive and categorized as a "HELP Program" position. At the close of the program, this position will revert to competitive class status. Employees occupying positions filled through the HELP Program will be granted competitive class status without the need to participate in a competitive exam.

