



Our Future Starts
With *you!*

POSITION: Maintenance Helper (HELPS)

DEPARTMENT: Albany County Water Purification District

SALARY RANGE: \$44,537-\$47,380

WORK LOCATION & HOURS: Albany, NY, 7:00A-3:30P M-F

BENEFITS:

- ▶ Generous Paid Time-Off
- ▶ Health, Dental, Vision and Hearing
- ▶ NYS Retirement System
- ▶ Tuition Reimbursement
- ▶ Work-Life Balance
- ▶ Public Service Loan Forgiveness

DESCRIPTION:

An employee in this class does semi-skilled and routine manual work in assisting more skilled employees in completing a variety of tasks connected with the maintenance of a Type 4A sewage treatment facility. Typical work involves assisting in the maintenance and repair of various mechanical systems, building systems and grounds. Miscellaneous minor maintenance work may be performed independently, but does not require the same degree of proficiency and ability as that called for in the more skilled positions. Employees usually work under the immediate supervision of a higher-ranking department employee. Occasionally on less complex jobs, the incumbent may work independently and in some cases oversee the work of subordinate staff. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school, possession of a high school equivalency diploma, or a high school individual education plan (IEP) diploma **AND EITHER:**

- A. One (1) year of experience in assisting and performing various maintenance tasks at either a wastewater, industrial, or commercial facility OR:
- B. One (1) year of experience in landscaping work including operation of zero turn lawnmowers or similar equipment.

SPECIAL REQUIREMENTS:

Eligibility for and possession of a valid New York State driver's license at time of appointment and continuously thereafter.

Please submit a copy of your drivers license with this application.

POINT OF CONTACT FOR INQUIRIES:

district@albanycountyny.gov

Candidates will not have to take an exam for this title. This is a Hiring Emergency Limited Placement (HELP) Program-designated title. The HELP Program is a temporary program designed to help local government employers address current staffing issues. Traditionally, the titles filled under the HELP Program required job candidates to compete in a competitive exam to be considered for employment. For the duration of the program, this title will be classified as non-competitive and categorized as a "HELP Program" position. At the close of the program, this position will revert to competitive class status. Employees occupying positions filled through the HELP Program will be granted competitive class status without the need to participate in a competitive exam.

