



Our Future Starts
With *you!*

POSITION: Audio Visual Production Specialist (HELPS)

DEPARTMENT: Office of the Albany County District Attorney

SALARY RANGE: \$70,000-\$77,000

WORK LOCATION: 6 Lodge Street, Albany, NY 12207

BENEFITS:

- ▶ Generous Paid Time-Off
- ▶ Health, Dental, Vision and Hearing
- ▶ NYS Retirement System
- ▶ Tuition Reimbursement
- ▶ Work-Life Balance
- ▶ Public Service Loan Forgiveness

DESCRIPTION:

Audio Visual Production Specialists produce professional quality video presentations in studios and in the field, including preparing scripts and story lines, operating video cameras and related equipment, such as lighting, sound, and editing equipment, and maintaining and controlling the use of such equipment and facilities. Incumbents work with administrative staff on creative productions for a variety of general goals. The work is performed under the general supervision of an administrative supervisor with considerable leeway allowed for the use of independent judgment in carrying out the details of the work with limited or no technical review. Does related work as required.

MINIMUM QUALIFICATIONS: *EITHER:*

- A. Graduation from an accredited college or university with at least an Associate's Degree in Communications or a media related field and two (2) years of experience in developing media and production material which includes technical experience with responsibility for operating video cameras, lighting, and editing video/audio tracks for broadcast quality production; OR,
- B. Graduation from High School or possession of a GED and four (4) years of experience in developing media and production material which includes technical experience with responsibility for operating video cameras, lighting, and editing video/audio tracks for broadcast quality production.

Please upload a resume with your application.

POINT OF CONTACT FOR INQUIRIES:

Jennifer.aguila@albanycountyny.gov

Candidates will not have to take an exam for this title. This is a Hiring Emergency Limited Placement (HELP) Program-designated title. The HELP Program is a temporary program designed to help local government employers address current staffing issues. Traditionally, the titles filled under the HELP Program required job candidates to compete in a competitive exam to be considered for employment. For the duration of the program, this title will be classified as non-competitive and categorized as a "HELP Program" position. At the close of the program, this position will revert to competitive class status. Employees occupying positions filled through the HELP Program will be granted competitive class status without the need to participate in a competitive exam.

