



Our Future Starts
With *you!*

POSITION: March on Program Coordinator

DEPARTMENT: Albany County Veterans Service Bureau

SALARY: \$62,078

WORK LOCATION: Albany, NY

BENEFITS:

- ▶ Generous Paid Time-Off
- ▶ NYS Retirement System
- ▶ Work-Life Balance
- ▶ Health, Dental, Vision and Hearing
- ▶ Tuition Reimbursement
- ▶ Public Service Loan Forgiveness

DESCRIPTION:

This position is responsible for directing, planning, and executing the programmatic operations of the March On Program within the Veterans Service Bureau. Operating in conjunction with PFC Dwyer Veteran Peer-to-Peer Program, the coordinator focuses on establishing supportive networks and direct pathways of care for Veterans and their families. The work emphasizes proactive community outreach, peer engagement, and independent resource coordination. The primary objective of this role is to connect Veterans and their families to essential local resources and seamlessly bridge them to in-office Veteran Service Officers (VSOs) to ensure comprehensive benefits advocacy. The role will prioritize engagement with Veterans not yet connected to relevant support programs. The incumbent in this role operates with a high degree of independence and self-direction to manage field work, prioritize program goals, and solve problems autonomously. The coordinator will maintain a flexible work schedule, including evening and weekend hours as required to effectively engage with the community to accommodate Veteran availability and public event scheduling with the goal of supporting Veterans where they are. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from an accredited college or university with a Bachelor's degree and two (2) years of experience in program management, community outreach, human services, or peer support systems.

SPECIAL REQUIREMENTS:

- To be eligible for appointment, a candidate must be an honorably discharged veteran as defined by New York State Executive Law and have served during a time of war as defined by Section 85 of New York State Civil Service Law.
- Possession of a valid New York State driver's license at time of appointment and throughout employment.

Please submit a resume, transcript and DD214 with your application.

POINT OF CONTACT FOR INQUIRIES:

Scott.leslie@albanycountyny.gov

